



MALEK FAHD ISLAMIC SCHOOL



at MFIS in 2018



Parent Information





MALEK FAHD ISLAMIC SCHOOL

Message from the Head of Primary School

Assalamu alaykum wa Rahmatullahi wa Barakaatuhu,

Dear Parents/Caregivers

I'd like to extend a warm welcome to all our kindergarten children and their families to our school. Kindergarten is an important year for your child, not only because they begin their formal schooling but also because this is when they become independent learners. This will be a time when they grow a little taller, hold a conversation, ask for your help a little less, and make your very proud parents. At Malek Fahd Islamic School we know that your child's success rests on an open and productive relationship between the school and the home. As partners, we share the responsibility for the success of our students' ongoing development. Together, we hope your child's first year at our school sets the scene for great learning experiences to come in future years.

Ms P. El-Ahmad
Head of Primary

Message from the Kindergarten coordinator

Assalamu alaykum wa Rahmatullahi wa Barakaatuhu

Dear Parents/Caregivers

Myself and the Kindergarten teachers would like to welcome you and your child to our school. When your child starts kindergarten you will find that they very quickly get used to the school routine. To help them settle into school life, we have developed a range engaging learning activities and experiences for your child to undertake. We look forward to working with you and your child, and seeing their growth and development over the coming year. Having worked with kindergarten children for a very long time, there are a few things that you can do to ensure your child's success at settling into school life.

1. Attends school daily and arrives on time, ready for the day's learning experience
2. Completes all homework assignments given by teachers
3. Reads daily to develop a love for reading and to improve literacy skills
4. Shares school experiences with you so that you are aware of his/her school life
5. Knows that you expect him/her to succeed in school so they can be the best he/she can be.
6. If you ever have any questions don't hesitate to make an appointment to meet with myself or your child's teacher. A good relationship between the school and the home is essential for your child's development.

Ms. Moodley

Kindergarten Coordinator



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School Attendance

What your child learns each day builds on what they learnt the day before. If your child misses school, their learning routine is broken, they lose confidence and they miss out on building their friendships.

You have a legal responsibility to send your children to school. School attendance is **compulsory**. The school is required to record the reason for any absences as a way of ensuring that students are absent from school only when they are sick or have another good reason for missing school.

School begins at **8:45 a.m.** for primary students where they line up in the assembly area for Morning Prayer. We ask that parents drop off their children and leave promptly to avoid disruption to the morning assembly and unsettling the Kindergarten and other students. Teacher supervision is provided in the playground from 8:15 a.m.

School finishes at **3:10 p.m.** for Kindergarten, Year 1 and Year 2 students. We ask that all parents wait outside the classroom and collect their child one at a time to ensure the teacher can see the students leave with their parent/guardian safely. Parents must collect their children from the classroom as they will not be sent out on their own. If you have other arrangements for an adult to pick up your child, please inform the teacher in writing.

If you need to speak to your child's classroom teacher, please ensure you have made an appointment by contacting the office.

Did you know?

If your child misses as few as eight days each school term, by the end of primary school they will have missed a year of education.

Absences



Absence notes: Students are required to bring absence notes **the next day** they come to school and hand it in to the class teacher.

Early departure from school notes: Parents/ Caregivers need to come to the office and sign the early departure book before collecting their child(ren) from the classroom.

Late arrival to school notes: When a student arrives late to school, he/she should report to the office **with their parent/guardian** to obtain a late note slip and hand it in to his/her classroom teacher.

Parents and caregivers of students who are persistently late will be contacted by the student's teacher to discuss their child's punctuality and the consequences of being late to class.

If after the parents /caregivers have been contacted by the school and the student continues to arrive late to school, the student will be referred to the Welfare Coordinator.



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Key Learning Areas

Throughout the year your child will be engaged in various oral, written and practical work to develop skills in all KLAs. Therefore, it is important for you to spend some time with your child to discuss what they have been learning at school and assist them with their homework and reading to and with them.

English: Your child will learn single and combined letter sounds very quickly. Teachers will be implementing the Get Reading Right program which is an explicit, systematic synthetic phonics program to teach your child to read and spell. It is critical to encourage your child to decode unknown words in books they read and words they see in everyday environment. They are also introduced to 'tricky' words where constant practice, revision and exposure to these words are needed.



Mathematics: Students will learn concepts in the following strands – Number, Space and Geometry, Measurement, Data and Patterns and Algebra.

HSIE, Science and Technology, Creative Arts, Personal Development, Health and Physical Education, in addition to Arabic, Qur'an and Islamic Studies.

You can find more information about what your child will learn on the Board of Studies website: <http://syllabus.nesa.nsw.edu.au/>

Homework



Homework is given on Monday and must be completed on a daily basis and sent back to school **daily**. Please do not allow your child to complete the weekly tasks in one day as homework complements what is learnt in class. Your child should be able to complete their homework with little assistance. You may assist and discuss tasks with your child but please do not do it for them.

Home Readers

Your child will bring home a book to read. Please read the home reader with your child and discuss what has been read to explore reading for meaning. Sit together in a quiet room at home and make it a pleasant experience. Help develop a love for reading with your child. Please note that any misplaced or damaged books incur a replacement fee.





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Equipment Required

Your child will need the following items on a daily basis. Please ensure your child has all the equipment, **labeled clearly with their name and replenish as needed**. This is to ensure students don't miss out on critical activities during lessons.

- *At least 3 sharp lead pencils to avoid sharpening during class;*
- *Glue sticks;*
- *A set of sharpened coloured pencils;*
- *The MFIS Kindergarten Backpack*
- *A MFIS library bag (students are not allowed to borrow from the library without one);*
- *A long sleeved paint shirt;*
- *A box of tissues;*
- *Spare underwear and pants in a plastic bag, to be kept in their school bag at all times, in the case of a minor accident.*



We request that all books are covered with **clear contact only**. Encourage your child to respect all books and take pride in maintaining a neat book.

Lunchboxes

Please refer to the 'Healthy Eating at Malek Fahd Islamic School' pamphlet in your orientation pack.



Our school is committed to improving children's health through education and by supporting the Australian Government's **Crunch&Sip**® initiative. Your child needs to bring healthy snacks for recess and lunches every day as well as some fruit/vegetables to Crunch and water to sip on during the morning session. Food needs to be in packages that your child can open independently. A healthy lunchbox

should include a variety of fresh foods including fruit, crunchy vegetables such as carrots, cherry tomatoes and celery, wholegrain sandwiches or wraps and dairy food such as yoghurt or cheese sticks. Please avoid chips, sweet biscuits, chocolate and other sweet processed foods. Snacks may be placed in a plastic container but please do not place any food items in glass containers.

Your child also needs a bottle of water every day. Fizzy drinks and cans are not permitted nor considered appropriate drinks for your child. If you choose to send fruit juices, screw topped bottles or 'pop-tops' are a better option as your child can securely close it if they do not complete it. Please do not send cartons or 'poppers'.





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Uniform

MFIS strongly supports the wearing of full school uniform by students and the upholding of high standards of dress. Part of being a student at MFIS is to wear the school uniform with pride reflecting the Islamic ethos of modesty. Students in are required to wear appropriate footwear which includes **black Velcro polished shoes**. Shoes must be kept clean and polished. Students in particular **must wear a school hat** for outside activities.

School uniform garments that become worn, damaged, deteriorated, or ill-fitting are to be replaced and shoes are not to be worn with holes in the front or without laces.



Hair – General Styles, regardless of gender should be neat, tidy, and not of an extreme nature. Use of hair dyes, streaks and coloured tips are not appropriate.

Girls Hair below shoulder length is to be tied up neatly. Hair accessories are to be in school colours – fancy bows or combs are not permitted. Beads and Bali plaits are not acceptable.

Boys Hair should be 'short, one level and well groomed', completely off the collar, not over eyes or tucked behind the ears.

Jewellery- Girls may wear one pair of silver or gold stud earrings in the earlobe– not sleepers (rings). Medical chains or bracelets may be worn. General rings, necklaces, bracelets and other jewellery (other than stud earrings) may not be worn. There are to be no other piercings or tattoos.

Nail polish and false finger nails are not permitted.

Chewing gum is banned at school and on all school activities. While in school uniform, students should not chew gum.

During Winter, plain bottle green or white neck scarves may be worn. Girls may wear bottle green stockings, leggings below the knee are not permitted to be worn under the school uniform.

All **girls** must wear tights or bike shorts up to the knee under their pinafore.



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KINDERGARTEN PARENT VOLUNTEERS

If you can assist by providing some assistance in your child's classroom, please complete and return this form to the class teacher. **Please note that you must have a current NSW Working with Children Check.** <https://wwccheck.ccyp.nsw.gov.au/Applicants/Application> Please attach a copy with this form. Your help is kindly appreciated.

Child's Name: _____ Class: _____

Your Name: _____ Mobile Phone Number: _____

I will be able to support the classroom teacher / student's learning with the following:

- ☐ Morning Groups (9-10:00am or 10-11am)
- ☐ Midday Groups (11:30-12:30pm)
- ☐ Afternoon Groups (2-3:00pm) –Classroom organisation tasks:
(sharpening pencils, sorting home readers, etc).
- ☐ Excursions and Special Events.

Please select the times and days you are available to assist:

O MONDAY	O 9:00-10:00	O 10:00-11:00	O 11:30-12:30	O 2:00-3:00
O TUESDAY	O 9:00-10:00	O 10:00-11:00	O 11:30-12:30	O 2:00-3:00
O WEDNESDAY	O 9:00-10:00	O 10:00-11:00	O 11:30-12:30	O 2:00-3:00
O THURSDAY	O 9:00-10:00	O 10:00-11:00	O 11:30-12:30	O 2:00-3:00
O FRIDAY	O 9:00-10:00	O 10:00-11:00	O 11:30-12:30	O 2:00-3:00

Kindergarten Teachers