

# Malek Fahd Islamic School Limited



## Student Scholarships and Bursaries Policy

Version: V8.0  
16 May 2022

The purpose of this document is to communicate the Student Scholarships and Bursaries Policy of the Malek Fahd Islamic School Limited.

**Custodians:**

Deputy Principal Teaching & Learning  
Principal (as per delegations)

**Version control**

Version No	Date	Details	Approved by
V2.0	18 May 2016	Update	M. Silva & S. Ali
V2.1	21 May 2016	Review and formatting – Allan Gibson (External Consultant)	
V3.0	27 May 2016	Update	M. Silva & S. Ali
V3.1	2 February 2017	Review – J Bennett & F Mehana	
V3.1.1	22 February 2017	Review – Allan Gibson (External Consultant)	J. Bennett & B. Rixon
V4.0	27 March 2019	Review – Allan Gibson (External Consultant)	J. Bennett & B. Rixon
V5.0	14 December 2019	Review – Allan Gibson (External Consultant)	J. Bennett & B. Rixon
V6.0	14 February 2020	Board approval	J. Bennett & B. Rixon
V7.0	10 October 2020	Review – Allan Gibson (External Consultant)	
V7.0	4 December 2020	Board Approval	J. Bennett & B. Rixon
V7.0	November 2021	Review	B. Rixon
V8.0	16 May 2022	Revised	Principal (Dr Z. Matthews)

**Policy review**

This policy will be reviewed every three years to take account of any changed technology, legislation, expectations or practices.

The next review date is May 2025.

## Contents

Introduction .....	4
Scholarships .....	4
2.1 Open Scholarships - new students to Malek Fahd .....	4
2.2 Academic Scholarships.....	4
2.3 All-rounder Scholarships.....	5
2.4 Quran Scholarships .....	5
2.5 Arabic Scholarships .....	5
Bursaries .....	5
General conditions.....	5
APPENDIX: PROCEDURE - STUDENT SCHOLARSHIPS AND BURSARIES .....	7

# Student Scholarships and Bursaries Policy

## Introduction

The School acknowledges the power of education to transform the lives of young people and the important role a good education plays in supporting social justice and eliminating poverty. Moreover, being charitable and providing for those in need are fundamental Islamic practices, and an objective of the School is to ensure provision is available for students whose family circumstances might otherwise not allow them to enrol or maintain enrolment in the School.

In addition, to enrich the lives of all students and the School community, the School recognises the importance of attracting and retaining students who exhibit exceptional academic performance, service to the school community, and effort in co-curricular activities or religious development.

The School will award a variety of scholarships and bursaries to assist students and their families with the hope that these awards contribute to the recipients' character development by encouraging them to become distinguished, responsible achievers in all their endeavours.

Information about scholarships and bursaries and the application process is published on the School website for current and prospective parents and in School newsletters.

## Scholarships

The School will offer the following scholarships:

### ***2.1 Open Scholarships - new students to Malek Fahd***

Open to students from outside the School to enter Years 5, 7, 9 and 11. These Scholarships are awarded to students considered to have exceptional academic potential, who will benefit substantially by attending the school, and who will in turn make a significant contribution to the academic life of the School. Factors other than academic potential will also be considered.

The Scholarship is awarded once at the time of enrolment and only for that year of enrolment. They are allocated annually in Term 3/4 after the enrolment closing date and all new applications for the next year have been assessed with the completion of the entry test/assessment and an interview with the Deputy Principal, Teaching and Learning. Recommendations will be brought to the Principal. Up to eight half scholarships may be provided.

### ***2.2 Academic Scholarships***

Academic Scholarships will be awarded annually to students in Years 5 to 11. Three Academic Scholarships will be provided for students in each of the nominated year groups – one full scholarship for 1<sup>st</sup> place, a half scholarship for 2<sup>nd</sup> place and a half scholarship for most improved rank. Recipients must be enrolled at the School and can attend any campus.

Recipients are eligible to be awarded scholarships multiple times throughout their enrolment at the School. Academic scholarships will be awarded at the end of the year and will be applied to the following year's tuition fees.

### **2.3 All-rounder Scholarships**

A maximum of two All-Rounder Scholarships will be awarded annually to students in Years 8-11. The full scholarship recognises a student's considerable efforts across their academic studies, school sport representation, community engagement and co-curricular pursuits. Recipients of an all-rounder scholarship will only be eligible for 1 scholarship during their enrolment at the School.

### **2.4 Quran Scholarships**

Quran Scholarships are awarded annually to students in Years 5 to 11. The annual scholarship is allocated to the student across all campuses who demonstrates the best recitation, memorisation and understanding of the Quran in the nominated year group. The scholarship is awarded annually to the student ranked 1<sup>st</sup> across all campuses in Quranic Studies. A half scholarship will be provided to a student in each of the nominated year groups, a total of seven half scholarships. Quran Scholarships will be awarded at the end of the year and will be applied to the following year's tuition fees.

### **2.5 Arabic Scholarships**

Arabic Scholarships will be awarded annually to students in Years 8 to 11. The scholarship is allocated to the student across all campuses who demonstrates the best mastery of the Arabic language in the nominated year group. The scholarship is awarded annually to the student ranked 1<sup>st</sup> across all campuses if the student continues to study Arabic the following year. A half scholarship is provided representing a total of up to four half scholarships. Arabic Scholarships will be awarded at the end of the year and will be applied to the following year's tuition fees.

### **Bursaries**

Bursaries may be provided on an *ad hoc* basis to students currently enrolled at the School in any year group who due to changes in family circumstances may not have the financial means to continue their enrolment at the School. All bursaries are means tested and will be provided at the discretion of the Principal following advice from the Business Manager. Bursaries may take the form of partial or full fee relief.

### **General conditions**

Scholarship and Bursary holders are being granted a privilege in being awarded this assistance to attend a highly regarded School. Accordingly, students are required to attend all school functions and make themselves available to assist the staff and hence the school at these events. Non-attendance can lead to the Scholarship or Bursary being withdrawn.

The School and its arrangement with a family to offer a Scholarship or Bursary will be completely confidential, unless publicly announced by the School. Some situations can become difficult when members of a family hear of Scholarships or Bursaries being offered

and they are subsequently not considered but others are. This can be interpreted as being unfair, therefore confidentiality is extremely important.

It is most important students who are awarded Scholarships or Bursaries understand they must satisfy the agreement they have with the School. The continuation of the Scholarship is dependent on the student maintaining high standards and fulfilling the obligations for which the Scholarship was originally awarded. A drop in attendance, behaviour, results or standards can lead to the Scholarship or Bursary being withdrawn.

Scholarships and Bursaries cover the cost of tuition fees only and do not include any other costs for necessary school items including uniform, text books, workbooks, stationery, electronic devices or sports equipment. A full scholarship applies to an entire annual tuition fee for a maximum of 12 months. A half scholarship applies to Term 2 and Term 4 fees only for a maximum of 12 months.

## **APPENDIX: PROCEDURE - STUDENT SCHOLARSHIPS AND BURSARIES**

### **Policy Statement:**

At MFIS scholarships are awarded to students in recognition of their outstanding academic effort, co-curricular work, school sport representation, community service, and excellence in attitude and conduct. Bursaries may also be provided to currently enrolled students whose family may not have the financial means to continue their enrolment at the School.

### **Open Scholarships:**

1. Open to students from outside the School to enter Years 5, 7, 9 and 11.
2. A total of four full scholarships is available to be awarded.
3. The DP T&L should review the results of all new enrolments into the above year groups to identify eligible students. The DP T&L should conduct an interview of the student and family.
4. The DP T&L should make a recommendation to the Principal for approval.

### **Academic Scholarships**

1. Academic scholarships are awarded annually to students in Years 5 to 11.
2. A total of seven full and fourteen half scholarships are available to be awarded.
3. Full Scholarship – Dux of the Year, i.e., student ranked 1<sup>st</sup> in the year group across campuses (core subjects, excluding electives).
4. Half Scholarship – Student ranked 2<sup>nd</sup> in the year group across campuses (core subjects, excluding electives).
5. Half Scholarship – Most improved student in the year group (rank improved the most).
6. In the case of a tie, it should be resolved by giving preference to the student with the greater number of 1<sup>st</sup> subject placings, then 2<sup>nd</sup>, and so on.
7. The DP T&L should prepare the final list of award recipients for review and approval by the Principal.

### **All-Rounder Scholarships**

1. Awarded annually to students in Years 8 to 11.
2. A total of two full scholarships are available to be awarded.
3. Recipients of an all-rounder scholarship will only be eligible for one full scholarship during their enrolment at the School.
4. Applications for the All-Rounder Scholarship must be made in writing by the final week of Term 3 for award in the following year. All received applications that meet the selection criteria will be reviewed by the Scholarship Committee consisting of the Deputy Principal Teaching and Learning, the Director of Faith, the Secondary Curriculum Coordinator, and a nominated Head of Campus.
5. The Committee will make recommendations to the Principal by Week 4 of Term 4 each year.
6. The final decision on the awarding of All-Rounder Scholarships will be made by the Principal.

### **Quran Scholarships**

1. Awarded annually to students in Years 5 to 11.
2. A total of seven half scholarships are available.
3. Awarded to the student who demonstrates the best recitation, memorisation and understanding of the Quran in the nominated year group, i.e., the student ranked 1<sup>st</sup> across all campuses in Quranic Studies.
4. In the case of a tie, it should be resolved by preference being given to yearly results over half-yearly results, etc.
5. The DP T&L should prepare the final list of award recipients for review and approval by the Principal.

### **Arabic Scholarships**

1. Awarded annually to students in Years 8 to 11.
2. A total of four half scholarships are available.
3. Awarded to the student who demonstrates the best mastery of the Arabic language in the nominated year group, i.e., the student ranked 1<sup>st</sup> across all campuses.
4. If the student continues to study Arabic the following year.
5. In the case of a tie, it should be resolved by preference being given to yearly results over half-yearly results, etc.
6. The DP T&L should prepare the final list of award recipients for review and approval by the Principal.

### **Application for bursaries**

1. Parents requiring assistance should contact the Principal requesting an interview.
2. The School will then ask parents to submit documentation to support the application for assistance.
3. An interview with the Principal's delegate should then be arranged.
4. The delegate should recommend a bursary to the Principal for approval.
5. All discussions will be treated in the strictest confidence.

### **Number of Scholarships**

- Open Scholarship: 8 Half
- Academic Scholarship: 7 Full, 14 Half
- All-rounder Scholarship: 2 Full
- Quran Scholarship: 7 Half
- Arabic Scholarship: 4 Half
- Total Scholarships: 16 Full plus 33 Half